

## Election Timeline and Procedures 10 Minute Meeting

- Each school is receiving *digital* copies of the nomination form to send out via email to all members. Additional copies will be made available on Facebook and on the CCEA website.
- Completed nominations forms must be turned into the Northeast Florida Service Office no later than **4:00 PM Monday, February 15, 2021**. No nomination forms will be accepted after the deadline. Contact information can be found on the nomination form.
- Nominees will be notified by email of their eligibility for candidacy and the email will include information on how to get the membership list and labels, if desired. **Please make sure your home email is up to date with CCEA**
- The election ballots will be mailed to members' home addresses. **Members need to make sure that their home address is current to ensure they receive their ballot in a timely fashion.**
- The election will be secret ballot. Instructions will be included in the ballot on how to return the ballot. **Instructions must be followed to ensure voter privacy.**
- Voting will take place between **March 19 through April 13, 2021**. All ballots must be received by **April 13th**.
- Candidates may begin campaigning February 17th
- The election committee will count the votes on April 13, 2021 starting at 5 pm at the CCEA office. This is open for members to witness via Zoom. Members who wish to observe via Zoom should email [betsy.reagor@floridaea.org](mailto:betsy.reagor@floridaea.org) to request the zoom logon information.
- Any questions regarding the election should be directed to Selina Jones at [selijon@aol.com](mailto:selijon@aol.com)